

Wildwood Ranch

Job Description

POSITION: Arts & Crafts Instructor

RESPONSIBLE TO: ASSISTANT PROGRAM DIRECTOR
ASSOCIATE EXECUTIVE DIRECTOR

QUALIFICATIONS:

In addition to those qualifications listed in the WILDWOOD RANCH JOB DESCRIPTIONS OVERVIEW, the Art Instructor should:

1. Must be knowledgeable about various forms of Arts & Crafts suitable to ages 4-15.
2. Be able to teach arts and crafts to children and youth.

RESPONSIBILITIES:

In addition to those responsibilities listed in the WILDWOOD RANCH JOB DESCRIPTIONS OVERVIEW, the Art Instructor should:

1. Teach arts and crafts projects during activity rotation periods, camper free time and the day camp program activity rotations and programming.
2. Be on time and prepared for each scheduled activity.
3. Assist with all camp evening activities, including chapel, night games and campfires.
4. Maintain Makers Space in a clean and orderly fashion.
5. Clean and sanitize surfaces according to current Health Department & CDC guidelines.
6. Working with the Associate Executive Director help to maintain an inventory of supplies in accordance with the budget via the Associate Executive Director
7. Any other tasks assigned by the Associate Executive Director or their designee.

TRAINING:

1. Wildwood Ranch staff training.